

PRIVACY POLICY

STUDENT RECRUITMENT FOR DIGITALIZATION PROJECT SUPPORT

1. NAME OF DATA CONTROLLER

1.1. Corvinus University of Budapest (hereinafter: University or CORVINUS)

Unit: Student Services
Address: 1093 Budapest, Fővám sq. 8.
E-mail: [daniel\[pont\]baranyai\[kukac\]uni-corvinus\[pont\]hu](mailto:daniel[pont]baranyai[kukac]uni-corvinus[pont]hu)
Phone: +36709789537
Website: <https://www.uni-corvinus.hu/main-page/about-the-university/presidency/?lang=en>

1.2. Data Protection Officer (DPO): Dr. Sárközi-Kerezsi Marica

Email: [marica\[pont\]kerezsi\[kukac\]uni-corvinus\[pont\]hu](mailto:marica[pont]kerezsi[kukac]uni-corvinus[pont]hu)

2. APPLICABLE LAW ON DATA PROCESSING

2016/679 Regulation of the European Parliament and Council (EU, 27 April 2016) based on the protection of natural persons with regard to the processing and free movement of personal data and repealing Directive 95/46/EC (General Data Protection Regulation: GDPR)

3. DATA SUBJECTS

Student applicants and chosen members of the digitalization project team

4. CATEGORY OF DATA, PURPOSE, LEGAL BASIS, PERIOD OF DATA MANAGEMENT, SOURCE OF DATA

4.1. THE PURPOSE OF DATA PROCESSING: selecting the appropriate student(s) for supporting the project

4.2. CATEGORY OF DATA: data needed for selection according to questionnaire

4.3. LEGAL BASIS OF DATA PROCESSING: GDPR 6 (1) c) - voluntary consent

4.4. DURATION OF PROCESSING: Withdrawal of consent, but at the latest until October 31, 2020

4.5. SOURCE OF DATA: Data subject herself/himself

5. ACCESS TO DATA

Exclusively the staff of the Student Services have the right to access the data only to the extent necessary on the purpose of fulfilling their tasks.

6. TRANSFERRING DATA

CORVINUS transfers data to third party solely and exclusively on the basis of legal obligation or if the data subject has given his/her express consent to act accordingly. Data will not be transferred to third party country.

7. TECHNICAL SECURITY MEASURES

CORVINUS takes the appropriate technical and organizational measures in order to protect the handled personal data provided by the data subjects from accidental or illegal destruction, loss, modification, unauthorized data processing, access and publication.

8. DATA PROCESSOR

No data processor involved by CORVINUS in this case.

10. RIGHTS IN RELATION TO PERSONAL DATA

10.1. *Withdrawal of consent*

In case of the data management is based on voluntary consent, you have the right to withdraw your consent via written form at any time by using our contact details provided above.

10.2. *Right to request for information*

By using our contact details provided in section 1 you can make a written request for information about:

- what personal data,
- on what legal basis,
- for what data management purpose,
- from what source,
- for how long,
- to whom, when, under what provision and which personal data the University provided access.

10.3. *Right to correct your data*

By using our contact details provided in section 1 you can make a written request to the University in order to change some of your personal data (e.g. you can change your e-mail or postal address at any time).

10.4. *Right to cancel your data*

In case of the data management is based on voluntary consent, you can make a written request to cancel your personal data. The University will fulfill your request within 30 days and inform you about the fact of cancellation via letter sent to your address that you have provided earlier.

10.5. *Right to classify (restrict access to) data*

By using our contact details provided in section 1 you can make a written request to have your personal data classified (with precisely specifying the classified data and securing its management separate from the other data). The classification will last as long as it is necessary by the reasons indicated.

10.6. *Right to object*

You have the right to object to the data management of the project application tracking survey system by writing to our contact details provided above. The opposition should be a declaration that you object to the management of your personal data. The Directorate will decide about the request and inform you about the decision as soon as possible but within 15 days from the application of the request.

11. COMPLAINTS

If you believe that your data protection rights may have been breached, you have the right to lodge a complaint with the applicable supervisory authority, the Hungarian National Authority for Data Protection and Freedom of Information or to seek a remedy through the courts.

11.1. *Official notification*

If you believe that your data protection rights or your right to know public data may have been breached or those are at risk, you can initiate an inquiry from the supervisory authority:

The Hungarian National Authority for Data Protection and Freedom of Information (NAIH):

<https://www.naih.hu/general-information.html>:

address: 1125 Budapest, Szilágyi Erzsébet fasor 22/c

Postal address: 1530 Budapest, PO BOX:5.

Tel: +36 (1) 391-1400

Fax: +36 (1) 391-1400

e-mail: ugyfelszolgalat@naih.hu

web: <https://naih.hu/>

11.2. *Initiate a legal procedure*

In case you experience a breach of your data protection rights, you can file a lawsuit against the data controller. Judgement of the process is related to the courthouse. The lawsuit can be filed at your local court. (You can find the courts and their contact information under this link:

<http://birosag.hu/torvenyszekek>).